



Snake River Valley Quilt Guild

Board Meeting Minutes

February 20, 2018

Submitted by Lisa Stir
Approved March 20, 2018

Connie Rafferty brought the meeting to order at 6:38 PM.

Attendees:

X	Connie Rafferty	President
	Danielle Stimpson	Vice President
X	Lisa Stir	Secretary
X	Laura Wallis	Treasurer
	David Nipper	Assistant Treasurer
	Julie Finnigan	Activities/Intraguild
X	Jill Jensen	Activities/Intraguild
X	Wendy Schoonmaker	Membership
	Marilyn Dedman	Membership
X	Jeanette Hanson	Historian
X	Lynne Saul	Workshops
	Bridget Molten	Newsletter
	Emily Fogg	Sew-Ins
X	Marsha Nipper	Library
X	Lori Wickham	Equipment
	Kim Jockusch	Youth Auxiliary
	Kat Blakely	Community Support
X	Pam Noonan	Secret Sister
X	Susan Collins	Sunshine/Courtesy
X	Linda Hughes	Quilt Heritage Museum Rep.

President 's Report:

- The Facebook and Website calendars have not been updated. We need to have future events posted and kept updated. The Facebook page is now linked to the website. Jeanette will do the Facebook calendar and Laura will show Lisa how to update the website calendar. Youth Auxiliary, workshops, sew ins and other future events should be on the calendars. Danielle will get more in depth in the future. We can't link to other organizations yet.
- At the next meeting, Connie will announce the Brainstorming meeting for the next Quilt Show. April 17th from 6:30-8:30 PM. Lynne said we should be able to use Curtiss-Wright.
- Karen Price did not reserve the Bennion Student Union for 2019. 2020 would give us more time to plan. If we have a larger venue, we could have

classes, bring in a teacher and more vendors. Vendors get tax benefits since we are a 501(c) 3. We need to get money set aside and funds to reserve and bring people in. We could get sponsorship from companies other than quilt stores and they get advertising through us. Danielle said at an earlier meeting that she would check on the price of using EIC.

Secretary's Report: Minutes for the January 23, 2018 Board meeting were reviewed. Laura wants her information to be reworded with no change to the information. Linda Hughes made a motion to approve, Lynne Saul seconded the motion and the board voted to approve the minutes.

Vice President's Report: Danielle wasn't available for a report.

Treasurer's Report: Laura has arranged the Budget by year so everyone can find the Budget they want without having to scroll through all.

- Balance >\$3200 so far this year. We closed with about \$70 left in charity. Rent for the picnic pavilion increased to \$80 this year. It increases every year.
- Our tax filings will be quarterly. The first Quarter, Oct.-Dec. incurred late fees as filing information came after the due date.
- Financial procedures are not yet done. Laura and David will go over Joyce Shoemaker's financial proposal for QHM, review all past procedures, and draft a proposed financial health policy for SRVQG. These business policies will be posted on the website once approved.
- It's been approved by the board not to accept checks for amount plus cash.
- Square type products were checked out. US Bank is our main account. They have a product with chip and swipe that costs \$49 each or 50% off for >2. It has a 2.65% + 19¢ per transaction. There is a \$10 monthly fee when activated which can be put to sleep for months not in use. This device does not allow input of item sold. Connie, Laura and Kim Jockusch are signers on US Bank.
- The Quilt Show is at Bank of Commerce and also has 3 signers. B of C has more branches and auto-downloads into QuickBooks, US Bank doesn't. Can we move both accounts to same bank?
- We only need 1 device for Stash for Cash but would need 4 for Quilt Show.
- Square allows input of items sold but does not have fraud coverage. If a card is stolen, the last place it was used is responsible for all the fraud even if that place is not responsible. US Bank covers up to \$25,000.
- Laura will check with Joyce Shoemaker to see if the one she will use covers fraud, has similar fees and can input item sold.
- Remind people to use Amazon Smile at [Smile.Amazon.com](https://www.amazon.com/smile) We need to link this to the website.

COMMITTEE REPORTS:

- **Workshops:** Deborah Poole is coming May 12, and some have signed up already.
 - Sue Spargo no longer books with guilds. She goes to quilt shops that carry her products now. Lynne contacted Brady's to partner with us, but she hasn't heard back. No locals carry her stuff and it might be a problem partnering a 501(c) 3 with a for profit store. Sue is also not yet booking 2020.
 - Lynne booked Pam Holland for a lecture June 18, 2020 and workshops on June 19 & 20. Connie and Lynne reviewed the contract and we can cancel up to 3 months before without penalty.

- Lynne booked Karen Kay Buckley in 2019.
- **Activities/ Intraguild:** Julie has sorted and categorized items for Stash for Cash. Thursday Julie, Jill, Lori, and Lisa are getting together to consolidate and bundle. To help set up for Stash for Cash, show up at 5 PM. 2-part forms will be used for the live auction. Write the paddle # on the white form and the buyer gets the yellow. This way the person can pay for all items at the same time and should be a more efficient plan.
- **Historian:** Jeanette said Facebook is going well, pictures are posted, and the newsletter will reflect the address and the link to the web page. She will check to see if people can tag on Facebook.
- **Secret Sisters:** Pam has 4 more signed up for total of 22.
- **Equipment:** Emily needs power strips and extension cords for the Sew-ins. The Guild will buy some for her.
 - Our forms need to reflect taxes. They haven't been formalized so we need to make masters to send to the printer. Forms for equipment rental, raffles, Sew-ins, Visitors, Show & Tell (triplicate), Auctions and Retreat.
 - Lori will get the quilt frame and 2 chairs from storage for Stash for Cash and bring to the meeting.
 - Jennie from Stitch and Giggles wants to borrow sheets the first part of April for Quilt Fest. They are making their own stands. We require a \$500 deposit. Bonneville County Fair uses about 40. Connie will see if they want to buy the white sheets we have. She will offer these to them for \$2 + tax per sheet. We would keep some for ourselves. Star Valley rented all the sheets and stands for the 2017 show and they plan to repeat every 2 years. If we get more stands, we should check with the Tech Careers High School to see if they would make them.
- **Membership** – Wendy said there are 10 new members since Aug. 1. 1 in Oct., 1 in Nov., 4 in Jan. and 4 in Feb.
- **Newsletter** – Deadline is February 28.
- **Sew-Ins** – Next May is a Wedge quilt and then a charity sew-in, date to be determined.
- **Courtesy** – Susan will send cards: Geri Berg from Gary's Bernina passed away, Bessie Bradshaw has been under the weather- cheer up, and Pam Traugher a thinking of you since her daughter has cancer.
- **Library** – Marsha got a donation of Black and White Quilts.
- **Community Support (Charity)** – Doing well. Many Cracker Jack kits went out but there are still a few more. There is no deadline except this year.
- **Retreat** – 1 sign up so far.
- **Youth Auxiliary** – Kim won't be available until April.
- **Quilt Heritage Museum** – Linda says the racks and sheets hanging system is not as expensive as they thought so they may not need 30. They won't know for sure what will be needed until they get the space and our agreement was to loan them the equipment until they got their own. The loan agreement would need to

reflect the change in numbers of rack units needed. It appears to meet the requested requirements. Connie will talk to Joyce about it.

- **Cookbook Project** - The cookbook has been compiled. Diana Cary and Dina Odak are looking into publication options and project costs. Laura said a line item must be added to the budget.

The next board meeting is to be held March 20, 2018 at Curtiss Wright from 6:30-8:30 with refreshments by Jill.

The meeting was adjourned at 8:33 PM